

Padel Partner

Responsible to	Head of Padel
Location	Tennis Scotland, Airthrey Castle, Hermitage Road, Stirling, FK9 4LA
Salary	COMPETITIVE (plus benefits)

About the role

Tennis Scotland is the Governing Body of tennis and padel in Scotland. Our vision is 'Tennis and Padel Opened Up for Scotland' and our mission and strategy are aligned with the LTA and focused on growing the sports by making them welcoming, enjoyable and inspiring. Having raised our ambitions helped by the success of many Scottish players at the top of the world game, we are delivering on our initial objectives and now want to build on our successes. Our plans include more people playing and increasing the number of facilities to meet that demand; a collaborative and world-class workforce to raise standards on and off the court; an all-year-round sport accessible to as many as possible regardless of their background; more Scottish players competing at the highest level; and a range of events and competitions to showcase our sport to new and existing audiences.

We are also focusing on growing padel, developing the infrastructure and supporting investment in facilities. Our plans include building facilities, increasing the player base; creating new competitions; growing the workforce; and building a performance pathway for talented players.

Tennis Scotland is an ambitious, confident organisation aiming to engage everyone involved in tennis and padel to create investment and growth to ensure a sustainable and healthy future for Scottish tennis and padel.

The Operations team is responsible for growing and developing resources to deliver an effective organisation. The Padel Partner will play a vital role in supporting the Head of Padel to implement and deliver the padel strategy in Scotland. The role requires expert planning, communication and collaboration with the need to engage and influence partners.

Key Accountabilities

- Support the Head of Padel with the development and implementation of the Tennis Scotland padel strategy.
- Assist the Head of Padel to grow the padel player base, including programmes and making the competition landscape more accessible.
- Support with the planning and delivery of padel competitions across Scotland and act as a point of contact for competition queries from venues, officials, players and parents.
- Support padel venues and coaches to understand their local demographic and develop solutions to attract people into padel in an inclusive and accessible way.
- Work closely with the Workforce Manager to support padel coaches and training providers to grow the number of trained, qualified coaches in Scotland.
- Provide appropriate support and administration as a key point of contact for a range of functions across the organisation.
- Work closely with the Participation & Development team on the venue registration process to ensure padel venues in Scotland are safe to practice and are maintaining minimum standards.
- Provide advice and guidance to support and manage queries, where necessary signposting to relevant and appropriate information or personnel.

- Assist with planning and delivery of key corporate events, eg Club Conference, Coaches Conference, Awards, Wimbledon etc.
- Co-ordinate travel arrangements to agreed tournaments, ensuring all trips are organised within budget and in line with relevant safety guidelines.
- Undertake additional duties as allocated from time to time by the Executive.

Person Specification

Previous Experience of:

Proven experience and success in a similar role	Essential
Work effectively and collaboratively with a range of internal and external stakeholders	Essential
Demonstrating exceptional personal communications skills with proven ability to build and maintain effective relationships and influence	Essential
Ability to manage projects and time efficiently, working across a large geographical area to deliver agreed outcomes	Essential
Experience of working with padel/tennis or sports clubs and coaches	Highly Desirable

Knowledge, Training & Qualifications:

Sports Development or Sports Management qualification, preferable to a degree level	Desirable
Excellent IT skills and experience using Outlook and Microsoft packages	Essential
Full driving licence	Essential
PVG / Safeguarding	Essential
Knowledge of the padel landscape in Scotland including performance, workforce, competitions, participation and development	Highly Desirable

Personal Attributes

<i>Inspiring</i>	<ul style="list-style-type: none"> • Always aims to achieve the best possible outcome • Develops plans based on best practice and previous experience • Seeks support from colleagues to improve outcomes • Will be happy to take the more challenging route if it results in higher quality outputs
<i>Inclusive</i>	<ul style="list-style-type: none"> • Works openly & honestly in the interest of the team • Will always suggest improvements to ways of working • Will be comfortable challenging groups or individuals to ensure high levels of work • Treats others as you wish to be treated
<i>Ambitious</i>	<ul style="list-style-type: none"> • Committed to growing the sport of padel • Hard working & driven to succeed and achieve our mission • Passionate about developing opportunities
<i>Collaborative</i>	<ul style="list-style-type: none"> • A great communicator both internally & externally • Always prepared to work collaboratively • Works well as part of a national team, working remotely across large areas • Good at sharing best practice ideas across a wide range of partners