



## Recommended Competition Timescales

### Planning your competition – recommended timescales

<b>Online entries accept date</b>	46 days before the start of the competition
<b>Application deadline (closing date)</b>	<p><b>Grade 2</b> 28-31 days before the start of the competition</p> <p><b>Grade 3</b> 21-24 days before the start of the competition</p> <p><b>Grade 4/5</b> 7-10 days before the start of the competition</p>
<b>Publication of acceptance lists</b>	<p><b>Grade 2</b> Must be within 3 working days of application deadline</p> <p><b>Grade 3</b> Must be within 4 working days of application deadline</p> <p><b>Grade 4/5</b> Must be within 5 working days of application deadline</p>
<b>Withdrawal deadline &amp; draw date</b>	7-10 days before the start of the competition. (Grade 4 and 5 competitions can have simultaneous entry and cancellation deadlines). Except for LTA National and County Winter Tournaments where it will be 3 days before the start of the competition.
<b>Publication of match dates/times</b>	3-6 days before the start of the competition
<b>Publication of draws</b> (when not published at the same time as match dates/times)	1-6 days before the start of the competition
<b>PayPal refunds</b> (non-accepted players and unused reserves)	Must be processed within 7 days of the end of the competition. Refunds for non-acceptances should ideally be processed as soon as the acceptance list is published.