

APPENDIX 2: MINUTES OF THE AGM – 25 April 2019

Minutes of the Annual General Meeting of Tennis Scotland held at the Stirling Court Hotel, University of Stirling, FK9 4LA on Thursday, April 25, 2019.

1.0 Present:

Name	District represented/Position/other
MEMBERS	
Claire Kinloch Anderson	Busby LTC
Ken Patrick	Dunfermline Tennis Club
Ann Hill	Glenrothes Tennis Club
Rhona Alston/ M Krautze	Montrose LTC
Alison Hodgetts/ Judith Brown Kerr	Aboyne LTC
Marie Burns	Accessible Tennis CIC
Scott Lister	Bridge of Allan Sports Club
G Brown	Dalkeith LTC
Marie Burns	West of Scotland Seniors LTC
ASSOCIATE MEMBERS	
Eddie Brogan	Tennis Borders
Rhona Alston	Tennis Tayside
David Knapman	Tennis Central Scotland
Barry Gibson	Tennis West of Scotland
OBSERVERS	
Dennis Carmichael	Honorary President
Christine Windmill	Honorary VP
Muriel Adams	Honorary VP
Alison Lunn	Sportscotland Representative
DIRECTORS/STAFF	
Scott Martin	Chair Tennis Scotland
Blane Dodds	Chief Executive Tennis Scotland
Barbara Southern	Company Secretary
Derek Lauder	Director
Mike Cohen	Regional Development Manager
Doc McKelvey	Head of Development
David Mazzucco	President Tennis Scotland to April 2019
Rick Gardner	President Tennis Scotland from April 2019
John Stirling	Vice President Tennis Scotland
Kirsty Humphries	Regional Development Manager
John Frame	Director (Tennis Operations)
Deborah Hood	Director (Marketing & Communications)
Claire Kinloch Anderson	Director (Participation)
Andrew Raitt	Regional Development Manager
Jason Atkins	Head of Operations (Performance & Comps)
Mike Kolacz	Regional Development Manager
Denise Irvine	Executive Assistant/Office Manager
Stephanie Eadon	Workforce Manager
Karen Ross	Performance Manager
Linda Gordon	Competitions Manager
Bruno Argudo	Performance Manager
Milly Hartley	Corporate Services Intern

1. Chair's welcome

The Chair of Tennis Scotland, Mr Scott Martin, welcomed those attending the Annual General Meeting of Tennis Scotland. The Company Secretary announced that currently there were fifteen voting cards in the room and thirty five proxy votes making fifty votes in total.

2. Apologies for absence

Apologies for absence had been received from 34 representatives.

3. Approval of minutes dated 26 April 2018

The Chair requested that the minutes of the Tennis Scotland Annual General Meeting dated 26 April 2018 (which had been previously circulated with the notice calling the meeting) be approved. The minutes were duly approved with no amendments noted.

4. To receive the report of the Chair

The Chair, Scott Martin presented his report to the meeting. The Chair referred to another successful year for tennis in Scotland The Chair remarked that the continued Tennis Scotland strategy was set to deliver a sustainable legacy from the Murray era. This would be across the areas of:

- Performance;
- Participation;
- Workforce Development (Coaches & Officials);
- Indoor facilities.

The Chair noted that the Tennis Scotland Board had been strengthened through recent appointments and also the reinforcement of the Board subcommittees structure which included but was not limited to; the Audit Committee with reference to the organisational risk register; the KPMG internal audit; Safeguarding Committee. Working Groups had been formalised which are made up from the executive groups and directorate to include a Performance, Competitions and Participation Groups, this allowed for Tennis Scotland to focus efforts in these three key areas.

5. To receive the Annual Report of Tennis Scotland for the financial year ended 31st December 2018

Blane Dodds, the Chief Executive, presented the 2018 Annual Report with the aid of a PowerPoint presentation. The Chief Executive noted all the excellent achievements and delivery of the past year and extended thanks to all those involved.

The Annual Report was in hard copy for the attendees of the AGM with soft copies available on request. A summary of the key areas covered included;

There had been headline success including:

- Facilities; £15m indoor fund, The Chief Executive noted there were now seven projects through Stage 1 Applications with 25 expressions of interest in total which demonstrated the positive momentum in this area. For £15m of capital funding there was envisaged to be £26.7m of spend due to partner funding allocations;

- Clubs; there continued to be a rise in Scottish Clubs memberships with 1,500 new players introduced to tennis in Scotland;
- Workforce; of note was the Young Officials Academy, The Rallies activity programme, the engagement of young people via Tennis for Kids and the Schools Festivals;
- Disability; again great success with an increase of some 33% in participation and the continued success for these players in the World and European Championships;
- Education; the Chief Executive noted the emphasis on making sure Tennis Scotland investing in ensuring tennis opportunities via all education channels. For example, 434 primary schools had been supported with 6,800 primary school pupils directly involved through participation in a tennis festival;
- Performance; notably was the ambition and success of the GB National Tennis Academy application which would provide significant new resources for Scottish and British players to develop via a world class programme in Scotland. It was noted that the coaching team recruited for the National Academy was of World class standard which would assist in raising the bar for tennis in Scotland;
- Competitions; again excellent growth delivered by the Tennis Scotland team driving competitions on the domestic scene.
- Communications; this has had a significant impact during the year and continues to be invested in going forward via social media channels and greater coverage in traditional media. Of note was the 173% increase through Facebook in people reached and a 38% increase in Twitter followers;

The 2018 Tennis Scotland Award Winners were announced as:

- *International Player of the Year*
- **Jonny O'Mara**
- *Junior Player of the Year*
- **Jacob Fearnley**
- *Senior Player of the Year*
- **Eilidh Smith**
- *Team of the Year*
- **Stirling Women's First Team**
- *Tournament of the Year*
- **Glasgow Trophy**
- *Young Person of the year*
- **Alix Christie**
- *Official of the Year*
- **Teresa Tait**
- *Club Award*
- **Aboyne LTC**
- *Coach Award*
- **Alan Russell**
- *Community Award*
- **Fairfield Community Sports Hub**
- *Disability Programme*
- **Accessible Tennis**
- *Education Award*
- **Lauder Primary School**
- *Lifetime Achievement*
- **Hamish McBain**
- *Volunteer Award*
- **Ian Miller**

The Chief Executive in looking to the future noted there would be a continued case made for greater investment from the LTA into tennis in Scotland. A factor within this was the alignment of the Tennis Scotland strategy with the LTA in delivering tennis in Scotland and contributing to British tennis. Hence having One Plan for Scotland going forward with all parties in Scotland aligned including sportscotland, the Scottish Government and all involved.

There then followed an audio visual presentation which showed the work of Tennis Scotland including 2018 highlight statistics. In conclusion the Chief Executive repeated his thanks to all for their contributions.

6. To receive the Accounts of Tennis Scotland for the Financial Year ended 31st December 2018

The Financial Accounts for the year to 31st December 2018 were received by the meeting. A loss of £58k had been reported, this was budgeted for and showed the continued investment by Tennis Scotland in the year. It was noted that Reserves stood at £415K with a small increase in the bank position over the previous year of £4k. It was noted that income had increased on the prior year by £103k through increased facilities funding from the LTA and also sponsorship income increasing after a focus on this area.

Chief Executive Blane Dodds gave a PowerPoint presentation which highlighted the key figures from the 2018 Accounts. Drawing attention to the Annual Report where there were charts showing the split of the income across the various sources and a breakdown of the expenditure in to its component parts.

Questions were taken from the floor;

- 'Lack of attendance at the Scottish Championships'. The Chief Executive noted that Tennis Scotland did not have appropriate marketing resource but this was being progressed and the Chair also added reassurance that the point would be taken forward with social media for the event would be increased for next year.
- 'Gender balance on the Board'. The Chair noted that the quality of the Board was paramount and as mentioned at start of the AGM the Board numbers had been increased in the year and new female Board members appointed. Also of note is the female representation on the Senior Management Team within Tennis Scotland.
- 'Lack of attendance by members at the AGM'. The turnout and representation was noted by the Chair and the Chair ensured there had been a drive for attendance and this would be taken on board for 2019 AGM.

There being no further matters the meeting moved on.

7. To fix the rate of Fees and Subscriptions Rates for 2020

The Chair confirmed that the Board proposes no change to the subscription rate of £130 per court for the financial year 2020.

The meeting was requested to approve with the voting recorded as being:

VOTE	For	Abstain	Total
Voting cards	12	3	15

8. Announcements

The following appointments were intimated to the meeting:

- That the President is Rick Gardner;
- That the Vice-President is John Stirling;
- That the Marketing portfolio is held by Deborah Hood;
- That the Participation Director is Claire Kinloch Anderson.

9. Elections

(a) The Honorary President

That Mr D Carmichael OBE was re-elected unopposed as Honorary President of Tennis Scotland for 2019/20 with thirty two votes.

(b) The Honorary Vice-Presidents

That the under-noted were re-elected unopposed as Honorary Vice-Presidents of Tennis Scotland for 2019/20 with thirty two votes.

Mrs A Hawke
Mrs C Lawrie
Mrs M Adams
A G Christie
Mrs L B Hamilton
G B Kerr
P C Nicolson
R S Paterson
Mrs P A Reid
C M Robertson
Mrs S Sim
J A E Stevenson
C M Thomson
I S Wiggins
Mrs C Windmill

(c) Auditors

That the firm of RSM Chartered Accountants was re-appointed unopposed as Auditors of Tennis Scotland for 2019 with thirty five votes.

10. Vote of thanks

The Honorary President, Mr D Carmichael OBE, thanked the meeting for confirming his re-appointment. The Honorary President considered that the AGM had successfully informed those present of what had happened in the past year and the plans for the future. He thanked the Board, the staff and those volunteers both paid and unpaid for their efforts over the year. Mr D Carmichael OBE noted that this was his attendance at the sixtieth AGM of Tennis Scotland which was met with a round of applause.

11. Close of Meeting

The Chair, Scott Martin announced that the formal AGM proceedings were concluded and thanked those present for attending and gave a vote of thanks to all.