

# SAFEGUARDING

## IS ABOUT MAKING SURE EVERYONE IS *SAFE AND HAPPY*



**IF YOU OR SOMEONE YOU KNOW NEED HELP,  
YOU CAN SPEAK TO YOUR VENUE WELFARE OFFICER**

### To add a picture:

Right click > Format Shape

Under Fill Menu,  
select Picture of Texture  
(in Picture source, click Insert).

Use the Crop Tool (in the  
Picture Format top menu)  
to crop your image accordingly.

**Your Welfare Officer is called**  
Insert Welfare Officer name

**You can contact by email**  
Insert email address

**Or by phone**  
Insert contact number

You can also report concerns about children and adults  
directly to your Local Authority via the following link  
[www.gov.uk/find-local-council](http://www.gov.uk/find-local-council)

**You can also  
scan the QR  
code to report  
a concern**



Enter text here  
Enter text here

**IN AN EMERGENCY, PLEASE CALL 999.**