

## Risk Assessment Checklist for LTA Licensed Officials

All Referees at competitions Graded 1 to 5 should complete this form before and during the competition. Once the tournament is completed, if any answer to the questions below is “No” or the competition suffered any rain delays, please email the form to [officiatingsupport@LTA.org.uk](mailto:officiatingsupport@LTA.org.uk).

Please see the guidance notes – including FAQs - which we hope will help you complete the form:

<b>Competition Name:</b>	
<b>Competition Code:</b>	
<b>Date(s):</b>	
<b>Venue:</b>	

### Venue, Courts & Safeguarding Checklist

**Yes No**

1. Is the court surface safe which presents a low risk of players slipping/falling?  Yes  No
2. Are the courts and immediate surrounding area free from trip hazards?  Yes  No
3. Are all permanent fixtures on court fit for purpose?  Yes  No
4. Does the venue have fire evacuation procedures & is a copy visible to all?  Yes  No
5. Does the venue have any first aid provisions?  Yes  No
6. Have you complied with safeguarding standards?  
(Including identification of Welfare Officer)  Yes  No

If any of the answers above is “No”, please provide details here:

If play is suspended for rain, please complete the table below (add more rows if necessary):

Date	Time Suspended	Time Resumed	All Courts Checked by Referee
			Yes/No
			Yes/No
			Yes/No
			Yes/No
			Yes/No
			Yes/No

<b>Name of Referee:</b>	
<b>Date Submitted (if applicable):</b>	