

Independent Learning FAQs

Last updated February 2023

1) What if I have completed multiple learning opportunities and would like recognition for all of them?

If you have undertaken multiple types of learning, then please make one application per learning. If you are submitting multiple forms in the same week, subject to satisfactory learner reflection, these credits will often be combined and shown in your Coach Secure Area as one item.

2) If I have already completed my 8 'online CPD credits' can I apply for more online course credits? (Whether LTA courses or otherwise)

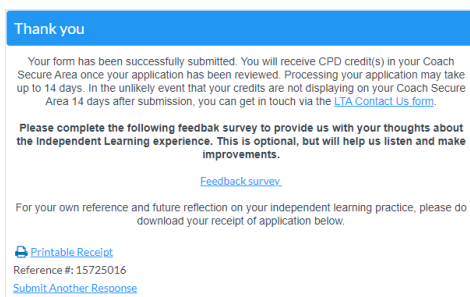
Yes. The technology currently restricts coaches to 8 CPD credits for LTA online courses. Through the Independent Learning process, we are opening up CPD and learning to allow for more than 8 credits through online courses. However, courses undertaken after the 8 credits limit has been reached cannot be LTA online courses to be considered through Independent Learning recognition. After completion you can apply for formal independent learning recognition.

3) When will I hear back?

Please allow up to 4 days for us to review your Independent Learning form and process any CPD credits you have applied for. If your Accreditation expiry date is within the next 4 days, then please visit the [LTA's Support Centre](#).

4) How do I know that my form has been submitted successfully?

An email will be sent to you, which will include a reference number as well as the summary of your submission. You will also see a "Thank you" box at the end of the process.



5) Do I need to go through the Independent Learning Form when I watch the LTA monthly series of webinars?

If you attend a live webinar, 1 CPD credit will be added to your LTA profile automatically. If you are watching the recording of a coach webinar, you will need to apply via Independent Learning and reflect on your learning; the coaching team will then review it, and if approved, 1 CPD credit will be added to your LTA profile.

6) Could my coaching staff apply for CPD credits after attending a course run/delivered in house?

'Internal training is deemed as part of the 'day-to-day' activities of the coaching role, therefore would not be accepted. You can apply for CPD Credit if an external expert or tutor has visited from outside of the venue to deliver a formal workshop'

7) When formal learning, what documentation do I need to submit with my application?

To prove attendance to the course, the supporting documentation needs to fulfil the following:

- Name of the learner.
- Date of the event.
- Duration of the event.

Note: this information should be supplied by the course provider in the form of certificate of completion or completion email.

8) Can I apply for CPD credits for having developed content?

No, a content developer cannot be awarded CPD credits for it. This is considered part of their day-to-day job, even if there is not economic remuneration for it.

9) My Mentor is not an LTA/Deloitte mentor, can I still apply for Independent Learning credits?

The LTA only recognise any form of mentoring that has been delivered by one of the 50+ Coach Mentors that operate under the LTA Coach Mentoring programme, including Deloitte Business Champions. Any mentoring outside of this would not be considered for Independent Learning.

10) For how long are my Independent Learning credits valid?

CPD credits are valid for 12 months from the time of completion.

11) If I attend a course that consists in a series of different webinars, could I apply for all of them in one Independent Learning form?

Webinars are part of informal Independent Learning, and therefore do not show a structured learning activity nor knowledge check. There needs to be a submission for each webinar attended, with the respective reflections on learning, with 1 CPD credit awarded after review for each webinar.

12) Can I apply for any tournament visit?

Only Grade 1 and Grade 2 tournament visits are currently accepted for CPD credits recognition. This cannot be part of your day-to-day job.

13) How will I know if my independent learning form has been rejected?

Once the form has been successfully submitted, the LTA will contact you if your submission has been rejected, which could be for lack of documentation (i.e., a face-to-face workshop with no certificate of completion) or for insufficient reflection.