## A STEP-BY-STEP GUIDE TO INDEPENDENT LEARNING

Step 1: Complete the learning you wish to undertake; Formal (online eLearning, face-to-face workshop etc.), or informal (reading a peer-reviewed article, listening to a podcast etc.)

Step 2: Visit <a href="https://www.lta.org.uk/workforce-venues/coach-teach/coach-development-courses/independent-learning/">https://www.lta.org.uk/workforce-venues/coach-teach/coach-development-courses/independent-learning/</a> and click **'Apply** now**' on the right**-hand side of the page to begin your Independent Learning form

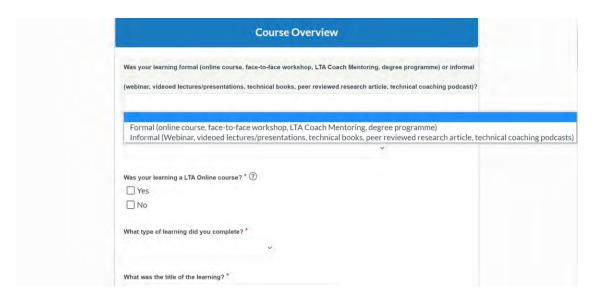


Step 3: Fill in the Personal Details section at the bottom of the page and then click **'Next'**. Please make sure to copy and paste your Coach Code from your LTA Coach Secure Area to avoid errors. Click **'Log in' and create an account in order to save your details for** a faster Independent Learning experience next time.

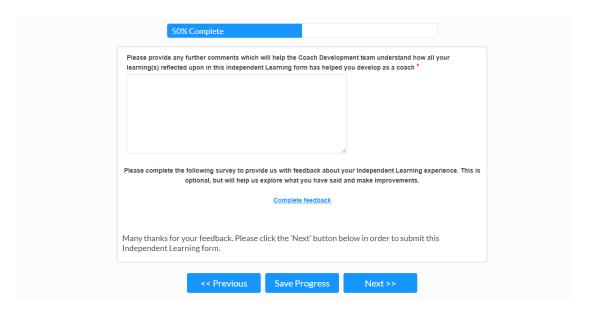
Save & Return Use an account to reti	
First Name *	Surname *
Coach Code * ③	When does your Coach Accreditation expire? * ①
co	m
How many learning activi	ties did you complete? If you select 3, you will view the next page 3
	ties did you complete? If you select 3, you will view the next page 3



## Step 4: Input the details of your Independent Learning, and provide a satisfactory reflection on the learning in order to gain CPD credits



## Step 5: Fill in any additional reflections you have on your Independent Learning, and/or fill in a Feedback form with suggestions for the Coach Development Team, then click 'Next'.





Step 7: The below page means your Independent Learning form has been submitted to the Coach Development Team for review. Please note that it can take up to 14 days for your CPD credits to appear in your Coach Secure Area.

## Thank you

Your form has been successfully submitted. You will receive CPD credit(s) in your Coach Secure Area once your application has been reviewed. Processing your application may take up to 14 days. If your Accreditation expiry date is within the next 14 days then please use the LTA Contact Us form and we will try to prioritise your application. Otherwise, we ask that you do not chase your Independent Learning application via email during this time. We will respond as soon as possible.

For your own reference and future reflection on your independent learning practice, please do download your receipt of application below.

Printer Friendly Receipt

Reference #: 14963850

Submit Another Response

Scoring Summary			
Item	Score	Max	
Was your learning formal (online course, face-to-face workshop, LTA Coach Mentoring, degree programme) or informal (webinar, videoed lectures/presentations, technical books, peer reviewed research article, technical coaching podcast)?	0	1	
How many learning hours did you complete? (not including breaks)	1	12	
Total Score	1	13	

