

BRITISH TENNIS COACHING APPRENTICESHIP



PERSONAL DETAILS

First name _____ Surname _____

Address _____

Postcode _____

Email _____ Coach code _____

Telephone (H) _____ Telephone (M) _____

Date of birth _____ Male / Female _____

Have been a resident in the UK / EEA for the past three years? Yes / No

Confirm you will be not undertaking full time education whilst on the apprenticeship? Yes / No

TENNIS

Current Coaching Qualification held: Level 1 - Date achieved: _____ Level 2 - Date achieved: _____

What is your current rating? _____

Where did you hear about the Coaching Apprenticeship scheme? _____

EMPLOYMENT

Which club do you currently coach at? _____

Name of club Head Coach? _____

Are you employed or self-employed? _____

Do you coach a minimum of 16 hours per week? Yes / No

Do you earn a minimum of £95 per week? Yes / No

COMMITMENT

Please give an example of your most recent commitment to tennis:

AMBITIONS

What are your longer-term ambitions in tennis?

EDUCATION HISTORY

GCSEs - please list the subjects you have taken (if applicable):

SUBJECT	GRADE	DATE
Maths _____	_____	_____
English _____	_____	_____
_____	_____	_____
_____	_____	_____

EDUCATION HISTORY - FURTHER EDUCATION (IF APPLICABLE)

Please provide the qualifications you have taken at college / sixth form.

List which subjects and level (e.g. AS/A2 Level, BTEC National, etc) grades and date achieved:

- (i) _____
- (ii) _____
- (iii) _____

ETHNICITY INFORMATION

Please indicate your ethnic origin by ticking one box:

- | | |
|--|--|
| <input type="checkbox"/> White British – White Irish | <input type="checkbox"/> Asian/Asian British – Pakistani Asian / Asian British – Bangladeshi |
| <input type="checkbox"/> White Other – Mixed White & Black Caribbean | <input type="checkbox"/> Asian/Asian British – Other Black / Black British – Caribbean |
| <input type="checkbox"/> Mixed White & Black African – Mixed White & Asian | <input type="checkbox"/> Black/Black British – African Black / Black British – Other |
| <input type="checkbox"/> Mixed Other Asian / Asian British – Indian | <input type="checkbox"/> Chinese Other |

TERMS AND CONDITIONS / LEARNING AGREEMENT

1. EDUCATION

- 1.1 The apprentice will meet with the minimum training requirements laid down by the Mentor Coach/ Employer and/or Assessor as set out in the Individual Learning Plan, and carry out all reasonable instructions. Any changes to the Individual Learning Plan shall be made at the review meetings referred to in paragraph 1.2 below.
- 1.2 The apprentice will attend: the induction meeting; review meetings every 8 to 12 weeks with the Mentor Coach and/or Assessor; and 2 regional training and assessment days.
- 1.3 The apprentice will attend extra sessions to fulfil the technical certificate requirement (the "Technical Certificate") of the apprenticeship scheme (the "Scheme").
- 1.4 The apprentice will undertake the Level 2 coaching qualification, the Level 2 Award in Employment Awareness in Active Leisure and First Aid course as required for the fulfilment of the Technical Certificate.
- 1.5 Unless the apprentice is exempt from the key skills requirement of the Scheme, he/she agrees to undertake the Level 1 key skills in application of number and/or communication.

2. CODE OF CONDUCT

- 2.1 The apprentice will abide by the LTA Coach of Conduct and LTA Rules (which are available on the LTA's website: www.lta.org.uk).
- 2.2 The apprentice will make a positive commitment to supporting and achieving the aims and objectives of the Scheme.
- 2.3 The apprentice will demonstrate consistency and self-discipline in and out of mentoring and training sessions.
- 2.4 The apprentice will conduct himself/herself at all times in a correct and proper manner that shows respect for other coaches and colleagues and does not bring the Centre/Workplace, the LTA, British tennis or the apprentice himself/herself into disrepute (this includes refraining from the excessive consumption of alcohol and/or smoking).

2.5 The apprentice will, at all times, behave in a safe and responsible manner and in accordance with the requirements of Health and Safety legislation relating to the Mentor Centre/Workplace/Employer and show responsibility to promote and act in the best interests of the Centre/Employer.

2.6 The apprentice will keep the Mentor Centre/LTA informed of any changes to his/her personal circumstances, such as any change of permanent residential address.

3. GENERAL

3.1 The apprentice confirms that he/she is not under any contractual or other restriction which might prevent or materially impede his/her full participation in the Scheme.

3.2 Nothing in these terms and conditions shall create an employment relationship between the Player and the LTA.

3.3 The apprentice will disclose to the Centre any information which the Centre reasonably requires from time to time for the purposes of reporting to the LTA.

3.4 The apprentice will not, without the prior approval of the Centre, supply any information to the media, either orally or in writing, relating to policy matters of the LTA.

3.5 The apprentice agrees to the reproduction in print and electronic publications which promote British tennis of his/her name, photographic image, performance results and related information (as far as this is permitted by data protection legislation).

3.6 The apprentice accepts the terms of the LTA's Privacy Policy which can be viewed at www.lta.org.uk/privacy. Failure to abide by these terms and conditions could lead to: disciplinary action being taken against the Player; a variation of the benefits/ funding that the apprentice receives under the Scheme; and/or the apprentice being removed from the Scheme.

EVIDENCE REQUIRED WITH APPLICATION:

GCSE Maths and English certificate

National Insurance Number

(If self-employed) Proof of registration with Inland Revenue and minimum income of £95 per week payment

PLEASE NOTE: Applications without evidence will be returned.

I UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS SET OUT ABOVE.

Applicant's signature _____ Print name _____ Date _____

Parent / Guardian's signature (if under 18) _____ Print name _____ Date _____

Employer's signature (if applicable) _____ Print name _____ Date _____

PLEASE NOTE: This application form will be returned if it is not completed in full.

PLEASE RETURN THIS FORM TO:

Apprenticeship Manager, Coaching Team LTA, National Tennis Centre, 100 Priory Lane, Roehampton. SW15 5JQ



Funded by:

