

LAWN TENNIS ASSOCIATION LIMITED

Company number 07459469
(the “Company”)

Minutes of a meeting of the BOARD OF DIRECTORS of the Company (the “Board”) held on Wednesday 1 March 2023 at 8.30am at the National Tennis Centre, 100 Priory Lane, Roehampton, London SW15 5JQ

Present Lord Davies of Abersoch, Rachel Baillache, Sara Bennison, Sanjay Bhandari, Roy Colabawalla, Lesley Cundy, Richard Cutler, Anil Jhingan, Nigel Jordan, Scott Lloyd, Sandi Procter, Simon Steele and Sir David Tanner

In attendance David Humphrey (item 13), Simon Johnson (item 7.1), Neil O’Doherty (item 7.1), Julie Porter (item 8), Olly Scadgell (item 7), and Pamela Woodman (Company Secretary)

1. Welcome and Declarations of Interest

Lord Davies welcomed everyone to the meeting.

In accordance with section 177 of the Companies Act 2006, each director present confirmed that they had no direct or indirect interest in any of the business to be transacted at the meeting. Otherwise, the declarations of interest were as previously recorded and directors were reminded to continue to declare any interest which may arise during the meeting at the appropriate time.

2. Minutes

The minutes of the meetings of the Board held on 7 December 2022 and 9 February 2023 were approved as a correct record.

3. Matters Arising

Pamela Woodman provided an update on the disciplinary case flow chart and summarised what matters would be considered centrally under the LTA Disciplinary Code and what matters would be considered locally. She noted that the recruitment of new (voluntary) independent members of the Judicial Panel was underway (led by the new independent Chair of the Judicial Panel) with approximately 120 applications received. Pamela Woodman would liaise with Sanjay Bhandari with regard to his suggestions for training which might be offered to the Judicial Panel members.

The other matters arising were either ongoing or otherwise covered by other items on the agenda.

4. CEO Executive Summary

A comprehensive summary had been included in the Board pack, which was taken as read, and Scott Lloyd provided various supplementary updates in the meeting.

- **Informal Board committees:** Scott Lloyd proposed to combine the two into one covering both of those topics, with the addition of Roy Colabawalla. The committee would comprise Rachel Baillache, Lord Davies, Sara Bennison, Anil Jhingan, and Roy Colabawalla.

- **Padel:** In response to a question from Sara Bennison, Scott Lloyd explained the current global position with regard to who is running competitions and the LTA's position on that in Great Britain.
- **The Code for Sports Governance (“SGC”):** Scott Lloyd noted that the Company would require to submit a compliance statement by the end of April 2023 and so this would be brought back to the Board in April 2023.
- **Ban on Russian / Belarusian players:** Scott Lloyd noted that this was a live topic and that there had been a number of meetings with the UK government in December to try to aid understanding of the implications for the LTA and tennis in Great Britain around losing membership status with the WTA and ATP.
- **Miscellaneous:** The Board briefly discussed various other matters, including the proposed independent regulator in football, the ongoing review in cricket, representations to the UK government on energy cost relief and other engagement with the UK government.

5. 2022 Progress Overview and 2023 Business Objectives

The papers included in the Board pack were taken as read.

6. Finance Update

6.1 Finance Report

The Board had received a report from Simon Steele in the Board pack, covering finance, technology and legal, which was taken as read. The following matters were highlighted:

- 6.1.1 **Finance:** Simon Steele explained that there had not been any significant change to the information provided for the meeting in February 2023. He confirmed that the audit clearance meeting was scheduled for the following week and that the audit had gone well so far. Simon Steele confirmed that the 2022 finance and governance report would be presented to the Audit Committee at the end of March 2023 and would be brought to the Board in May 2023.
- 6.1.2 **Other Updates:** Simon Steele updated the Board on: a website issue in February 2023 which was, in part, triggered by a Salesforce release.
- 6.1.3 **Davis Cup Hosting Decision:** Scott Lloyd noted that Great Britain had qualified for the group stages and provided a summary of the position with regard to hosting.

6.2 Management Accounts

These were noted.

7. National Associations

[Olly Scadgell, Neil O’Doherty (chair of Tennis Wales) and Simon Johnson (chief executive of Tennis Wales) joined the meeting]

7.1 Presentation from Tennis Wales

Lord Davies welcomed Neil O’Doherty and Simon Johnson to the meeting, who presented to the Board on Tennis Wales, including its board, employees, finances, successes and opportunities.

Lord Davies thanked Neil O'Doherty and Simon Johnson for the presentation and for ensuring that the work of Tennis Wales was clearly aligned with that of the Company and LTA.

[Neil O'Doherty and Simon Johnson left the meeting]

7.2 Correspondence from Tennis Scotland

It was noted that Graham Watson (chair of Tennis Scotland) and Blane Dodds (chief executive of Tennis Scotland) had also been invited to present to the Board on the work being undertaken to open tennis up in Scotland, the successes and challenges of the past 12 months and what the focus was for the next year.

[Olly Scadgell left the meeting]

8. Key Business Area Update - Parks Renovation Project

[Julie Porter joined the meeting]

The paper included in the Board pack was taken as read. Julie Porter presented to the Board an update on the parks renovation project, which included an overview of the project, the impact of park tennis on participation.

Lord Davies thanked Julie Porter and her team for all of the work on this project.

[Julie Porter left the meeting]

9. Reports for Noting

9.1 Business Update

This was noted and Scott Lloyd drew the Board's attention to the updated appendix on marketing communication statistics.

9.2 Inclusion Update

The paper included in the Board pack was noted.

9.3 Development Tennis Advisory Group (DTAG) Update

The update provided in the Board pack was noted. Nigel Jordan noted that he was trying to be transparent, open and realistic in terms of what was provided to the Board. The Board confirmed that it was happy with the format and extent of content included within the paper.

9.4 International Report

The paper included in the Board pack was taken as read.

9.5 Draft Agenda for March Council Meeting

The draft agenda included in the Board pack was noted. Sandi Procter noted that she had made some changes as to how meetings of the Council were run and that Tim Lawler (chair of LTA Tennis Foundation) would be presenting at the March meeting.

9.6 Health & Safety Report

The report was noted.

9.7 Anti-Doping Report

The paper included in the Board pack was taken as read. Sir David Tanner explained that this was one of the half-yearly updates provided to the Board on anti-doping activity. Given the potential risks of not providing accurate information about whereabouts for anti-doping testing purposes, he noted that £15,000 was being invested into preparing younger players for this and educating them as to what they need to do and when because the responsibility for this sits with individual players.

10. Minutes for Noting

The minutes included in the Board pack were noted.

11. Verbal Updates from AELTC Sub-committee Meetings

The verbal updates were noted.

12. Corporate Governance - Withdrawals from Membership and Applications for Membership of the Company

The paper included in the Board pack was taken as read. Pamela Woodman confirmed that, in exercise of the delegated authority granted to her, she had approved (on behalf of the Board) applications for membership of the Company from the following entities, such that they were now "Members" of the Company and entitled to nominate one "Voting Council Member" each: Tennis Shropshire (a charitable incorporated association with Companies House number CE020203 and registered charity number 1187220) and Yorkshire Tennis Ltd (a company limited by guarantee with registered company number 14381191). The Board also noted that Shropshire LTA and Yorkshire Lawn Tennis Association had withdrawn from membership.

After discussion, the Board: noted that Channel Islands LTA had withdrawn from membership of the Company; approved that Channel Islands Tennis and Padel LBG become a "Member" of the Company and that it be entitled to nominate one "Voting Council Member"; authorised the Company Secretary to make the necessary amendments to Schedule One to the Rules to reflect the foregoing; and authorised any one director and the Company Secretary to sign and issue a membership certificate to Channel Islands Tennis and Padel LBG.

13. Safeguarding (including Training for the Board)

[David Humphrey joined the meeting]

The paper included in the Board pack was taken as read. David Humphrey noted that the number of safeguarding cases proceeding to hearings had reduced as a result of the new LTA Disciplinary Code.

David Humphrey noted that the target was to undertake 2,000 support visits in total by the end of 2023, with 1,607 having been completed so far and that, in relation to mandatory accreditation of level 2 coaches, all level 2 coaches on the database were now accredited.

David Humphrey presented the safeguarding training to the Board.

[David Humphrey left the meeting]

14. Any Other Business

Scott Lloyd noted that it was intended that Sir David Tanner's role as lead director on safeguarding and anti-doping would evolve into being the welfare and safety lead director (an

SGC requirement) and so that would be progressed and brought back to the Board for approval.

Roy Colabawalla commented that he felt that he had had a good induction process and Richard Cutler and Nigel Jordan agreed.

There being no further business the meeting closed.

Signed..... Date.....