

PLANNING YOUR COMPETITION MANDATORY TIMESCALES

The following mandatory timescales apply to all junior and combined competitions.

Online entries accept date	46 days before the start of the competition
Closing dates	<p>Grade 2: 21 days before the start of the competition Grade 3: 14 days before the start of the competition Grade 4: 10 days before the start of the competition Grade 5: 7 days before the start of the competition</p> <p>These deadlines apply to all competitions with the exception of Winter National Tour, Winter Regional Tour and Winter County Tour competitions.</p>
Publication of acceptance lists	Should be published as soon as possible and no later than 72 hours of closing date or before the withdrawal deadline, whichever is sooner.
Withdrawal deadline & draw date	<p>Grade 3: 12 days before the start of the competition Grade 4: 8 days before the start of the competition Grade 5: 5 days before the start of the competition</p>
Publication of match dates/times	No later than 3 days before the start of the competition
Publication of draws (when not published at the same time as match dates/times)	No later than 1 day before the start of the competition
Results loading	No later than 3 days (72 hours) after the competition end date.
Stripe refunds (non-accepted players and unused reserves)	Must be processed within 7 days of the end of the competition. Refunds for non-acceptances should ideally be processed as soon as the acceptance list is published.

LTA Competition Support Team
Effective from April 2020